



Date: _____

PATIENT INFORMATION

Patient's Name: _____

Address: _____ City: _____ State: _____ ZIP: _____

Birth Date: _____ Male Female Age: _____ Cell# _____

List any family member who has had braces before: _____

How did you hear about our office? _____

IF UNDER 18

Parent 1 _____ Relationship _____
Cell _____ Occupation _____

Parent 2 _____ Relationship _____
Cell _____ Occupation _____

School: _____ Grade: _____ Hobbies: _____

Siblings and Ages: _____

RESPONSIBLE PARTY -Who will be responsible for financial account(s)?

First Name: _____ Last Name: _____ MI: _____ Marital Status _____

Mailing Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email _____

Relation to Patient: _____ Social Security #: _____

Employer: _____ Occupation: _____ No. Years employed: _____

Employer's Address: _____ Phone: _____

DO YOU HAVE ORTHODONTIC INSURANCE?

Insurance Company: _____ Name of Insured: _____

Birth Date: _____ Social Security #: _____ Relation to Patient: _____

Group Number: _____ Insurance ID# _____

Insurance Co. Address and Phone Number: _____

Insured Employer _____

The information I have given is correct to the best of my knowledge. It will be held in the strictest confidence and it is my responsibility to inform this office immediately of any changes in medical status.

I hereby give the office of Suzanne M Dennis DDS MS PC permission to confirm appointments using the phone number(s) provided, including leaving messages.

Signature Patient, Parent or Guardian

Date

How do you wish to be notified to confirm appointments?

Phone_____Home Work Cell

E-mail_____

Privacy Acknowledgement for
Suzanne M Dennis DDS MS PC
895 Rio East Court, Suite A
Charlottesville,VA 22936

I understand that, under the Health Insurance Portability & Accountability Act of 1996 (HIPAA). I have certain rights to privacy regarding my protected health information, I understand that this information can and will be used to:

- Conduct, plan and direct my orthodontic treatment and follow-up among the multiple healthcare providers who may be involved in that treatment directly and indirectly.
- Obtain payment from third-party payers.

I have received, read and understand your Notice of Privacy Practices containing a more complete description of the uses and disclosures of my health information. I understand that the office of Suzanne M Dennis DDS MS PC has the right to change its Notice of Privacy Practices from time to time and that I may contact them at any time at the address above to obtain a current copy of the Notice of Private Practices.

I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment or healthcare operations. I also understand you are not required to agree to my requested restrictions, but if you do agree then you are bound to abide by such restrictions.

Patient Name: _____

Relationship to patient: _____

Signature: _____

Date: _____

Office Use Only

I attempted to obtain the patient's signature of acknowledgement on this Notice of Privacy Practices Acknowledgement, but was unable to do so as documented below.

Date:	Initials:	Reason:
-------	-----------	---------